



# Southern Lehigh School District

## Board of School Directors Meeting

March 25, 2013

The second regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:25 p.m. on the above date (March 25, 2013) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Dimmig, Gunkle, Hayes, Lindsay, Lycett, McLoughlin, Quigley, Stelts  
ABSENT: Mohr  
OTHERS: Christman, Melber, Millman, Bartholomew, Kennedy, Buchman, Knoll, Jordan, Takacs, Donahue, McGinty, Limpar, Marangos (Patch.com), Rizzo (Morning Call), and approximately 18 other members of the community.

### **OPENING PROCEDURES**

Mr. Dimmig led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters.

The Board recognized seven Middle School students and one Intermediate School student for their winning entries in the 2013 Digital Photography Contest held by the Carbon Lehigh Intermediate Unit 21. Mrs. Lynn Yocum, Middle School Art Teacher and Mr. Dimmig presented each student with a certificate of accomplishment.

### **APPROVAL OF MINUTES**

**MOVED BY** Quigley and **2<sup>ND</sup> BY** Gunkle to approve the minutes of the March 11, 2013 meeting as distributed to all Board members.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Mohr**

### **VISITORS**

### **CONSENT AGENDA**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to approve the **CONSENT AGENDA** items as follows -

Approve the total bills paid in the amount of \$8,828.62 and bills to be paid in the amount of \$330,674.53 for a total amount of \$339,503.15 for the General Fund as of March 25, 2013;

Approve the Treasurer's Report and Investment Report for the month of February, 2013;

Approve the following substitute teachers for the 2012-2013 school year-

Veronica DeBlois, Elementary Education K-6, English 7-12

Brett Farley, Social Studies 7-12

Alexia Harstine, English 7-12;

Approve a second period of childrearing leave for Rochelle Hufgard, Joseph P. Liberati Intermediate School, for the 2013-2014 school year;

Approve the unpaid leave of the following staff-

Heidi Kelly, Custodian, Southern Lehigh High School, on April 5, May 24, and August 22 through 30, 2013.

Jane White, Cafeteria Worker, Lower Milford Elementary School, on May 8 through 10, 2013.

Lynn Yost, Part-time Cafeteria Worker, Lower Milford Elementary School, on May 9, 10, and 13, 2013;

Approve the following substitute support staff for the 2012-2013 school year-

Gina DeNave, Substitute Cafeteria Worker, an hourly rate of \$9.06;

Accept the retirement of Yolanda Davis, Instructional Assistant, Southern Lehigh High School, effective June 30, 2013. Ms. Davis has been a district employee for ten years;

Approve the following new volunteer coaches for the 2012-2013 school year-

Lacey Wismer Softball

Kimberly Sargent MS Track Club;

Approve the following returning volunteer coach for the 2012-2013 school year-

Beverly Marant MS Track Club;

Accept the resignation of Robert Shaffer, Varsity Boys Basketball Coach, effective the end of the 2012-2013 boys' basketball season;

Approve the following athletic event workers for the 2012-2013 school year according to the wage policy for ancillary employees (*pending receipt of required documentation*)-

Stephanie Fiscella

David Loew

Brian McLaughlin

Frank Rochon

Lori Michelle Schumaker

James Weedling

**VOICE VOTE: "YES" – Unanimous – Motion Carried**

**ABSENT: Mohr**

## **CURRICULUM/STUDENT AND STAFF ACTIVITIES**

Dr. Donahue, Mr. McGinty and Ms. Limpar reported on student and staff activities at the High School, Middle School, Intermediate School and the elementary schools.

Middle School report –

- 3/25 - Bus evacuation drill

- 3/26 - Arabic Field-trip
- 4/4 - Arabic Assembly
- 4/5 - Career Day
- 4/11 - Course Selection Night: for incoming 7th graders
- 4/9-4/12 - PSSA(Reading/Math)
- 4/19 - Dance
- 4/23, 4/24 - PSSA (Science)
- 4/25 - Guidance presentation for parents

#### Intermediate School report –

- 3/27 - The Spirit committee will hold an assembly to gear up for the PSSA math, reading, and science assessments for all grades.
- 4/5 - Report cards and 7th grade course selection sheets will be sent home with students.
- 8 teams from SLSD were represented at Pennsylvania's Odyssey of the Mind Southeast Regional Tournament. 5 teams took home ribbons and 4 of them will be moving on to the state competition including 2 from JPLIS.
- Spring conferences continue at JPLIS with about 120 rescheduled conferences from 3/18 and 3/19.
- The Spartan Service Corps held its last day of the used book sale today to benefit *Malaika for Life*. \$300 has been raised to date.

#### Elementary schools –

- Parent conferences occurred last week and makeups are rescheduled for 3/25 and 3/26.
- Kindergarten registration occurred at Liberty Bell last week and today. All kindergarten classrooms will be open for next year's visitation on April 4<sup>th</sup> from 9:15AM – 10:15AM.
- 1<sup>st</sup> grade Spanish Immersion classroom visitation for those parents interested in the program for next school year is tomorrow from 9:30AM – 10:30AM.
- 3/26 - Hopewell PTA is sponsoring an information session on *Saving for College* presented by Joseph Fenstermacher of Questar Capital.
- 4/4 - The Rope Master Assembly will occur at Liberty Bell and Hopewell as a follow-up for students who raised money for the American Heart Association during Jump Rope for a Heart week.
- 4/5 - Report cards distributed.

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to approve student #031301 and student #031302 to complete the 2012-2013 school year in accordance with provisions of Policy #202.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Mohr**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to approve additional Act 80 Days on March 25 and 26, 2013 to replace March 20 and 21, 2013 for elementary school conferences.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Mohr**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** Gunkle to approve the following student trip requests-

*Southern Lehigh High School Future Business Leaders of America* advisor and student qualifiers to attend the FBLA National Leadership Competition in Anaheim, CA on June 25, 2013 through July 1, 2013 and

*Southern Lehigh High School Technology Student Association* advisor and student qualifiers to attend the PA-TSA State Conference in Champion, PA on April 17, 2013 through April 20, 2013.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Mohr**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to approve the BrightStar Agreement for student #051201.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Mohr**

### **BUSINESS AND FINANCE**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to approve the Letter of Agreement dated March 12, 2013 between Southern Lehigh School District and Lehigh Career & Technical Institute clarifying duties and responsibilities in connection with the National School Lunch program for our students who attend Lehigh Career & Technical Institute.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Mohr**

Mr. Jeremy Melber, Director of Business Services, provided a presentation on the five-year budget projections and the proposed 2013-14 preliminary budget. The 2013-14 budget does not include any program cuts.

A summary of the 2013-14 preliminary budget presentation:

- \$55.5 million overall budget with a 0-mill proposed tax increase.
- \$2,893,025 cut from the last budget cycle.
- Additional \$957,528 cut during current budget cycle.
  - Building allocations reduced \$111,000 (per pupil analysis).
  - Debt restructuring.
  - Electricity contract reduced expenses 17%.
- Expenses include a 7% increase to employee health costs and a 37% increase in contributions to the Pennsylvania State Employees' Retirement System.
- The five year budget projection is a balanced budget by the 2017-18 school year.

### **SUPPORT SERVICES**

#### **PERSONNEL**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** Gunkle to accept the retirements of the following certificated staff-

Catherine Frantz, Speech and Language Teacher, Hopewell Elementary School and Joseph P. Liberati Intermediate School, effective the last teacher day of the 2012-2013 school year. Mrs. Frantz has been a district employee for 20.5 years.

Elizabeth Bleiler, Grade 1 Teacher, Hopewell Elementary School, effective the last teacher day of the 2012-2013 school year. Mrs. Bleiler has been a district employee for 36 years.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Mohr**

**REPORTS**

Education Committee

The Committee met prior to the Board meeting and Mr. Hayes reported the following:

- K-12 Common Core Planning Committee includes 26 teachers
- 5/29 – Curriculum Council Presentation
- 2013-2014 Science Textbook recommendation (Physics and Chemistry)

Superintendent's Report

Mrs. Christman reported the following:

- Mrs. Kelly Dougherty, 2<sup>nd</sup> grade teacher, Liberty Bell, has been named by Pearson as a Most Valuable Teacher and invited to the National Science Teachers Conference in San Antonio, TX.

The entire Superintendent's Report is available on the district's website.

Strategic Plan/Middle States Report

The Strategic Plan/Middle States Report is available on the district's website.

**OLD BUSINESS**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to approve the second and final reading of the following new policy-

Policy #829 Operations: *Electronic Signatures*

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Mohr**

**NEW BUSINESS**

**MOVED BY** Stelts and **2<sup>ND</sup> BY** Gunkle to approve the first reading of the following revised policies-

Policy #412 Professional Employees: *Evaluation of Professional Employees*  
Policy #218.3 Pupils: *Behavior Support* to be replaced by Policy 113.2 Programs: *Positive Behavior Support for Students with Disabilities*

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Mohr**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to rescind the following policy-

Policy #412.1 Professional Employees: *Professional Employee Rating*

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Mohr**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Stelts to approve the agreement with Frontline Technologies, Inc. to provide the AESOP substitute contact system and related training for the remainder of the 2012-2013 school year and 2013-2014. The initial system set-up and training cost is \$2750 and the total estimated subscription cost is \$6690 through the end of the 2013-2014 school year.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Mohr**

**COMMUNICATIONS**

**VISITORS**

**ADJOURNMENT**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Quigley to adjourn the meeting.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: Mohr**

The meeting was adjourned at 8:50 p.m.

**ATTEST:** \_\_\_\_\_ Board Secretary

PENDING APPROVAL